**BEGINNING JULY 1, 2025,** people with Medicaid will be required to go through the "eligibility determination" process **each quarter of the year.** This process <u>must</u> be completed to keep your insurance coverage.

## 1. Is your Medicaid/FSSA contact information up-to-date?

Your contact information includes your current mailing address • phone number • email address



★ FSSA Benefits Portal

- To check and update your contact information, follow these steps:
  - 1. Go to the FSSA Benefits Portal at fssabenefits.in.gov
  - 2. Scroll down to the **Manage Your Benefits** (blue) section.
  - 3. Click on **SIGN IN TO MY ACCOUNT** (green) or **CREATE ACCOUNT** (white).
  - 4. **Check** that your contact information is correct.
  - 5. Make changes, if needed. For help with this, call (800) 403-0864.
  - 6. Then... watch your mail for a letter from Indiana FSSA.

## 2. You will get a letter in the mail with the *Indiana state seal* on the page. You must:



- ☐ Open and read any letter sent to you from Medicaid/FSSA.
- ☐ **Follow the steps in the letter.** Respond with any information requested of you.
- □ **Update forms on paper or in your online account.** This is required so that you will be considered for continued Medicaid coverage throughout 2025.
- ☐ Important Reminder: Even if your information has not changed, you may still be required to sign and return documentation sent to you from Medicaid/FSSA.

## 3. Have Questions? Need Help? Lost Coverage?

Our friendly staff can help! Call your office today:





219.476.4544